

Service Order Form



Use this return form for all repairs including calibration and warranty repair.

Date: _____

Please use one form per instrument

To Expedite this Service Order please include a "Not To Exceed" amount. For Non RKI Distributors, method of payment for all non-warranty repairs to be made by credit card or check prior to instrument return.

Repair **Warranty** **Serial #** _____

Shipping Account #: _____ **Reference #:** _____

Shipment method when returned Overnight by 8:30 am Overnight by 10:30 am 2 day
 3 day Ground

Estimate approval before repair? Yes No Not to exceed cost \$

Company Name Contact Name

Phone # Fax # Email

Billing Address

Shipping Address

Please list instrument & accessories being returned: _____

Please give a detailed description of the problem: _____

Please Note:

- There is an \$85 estimate charge per instrument. Estimate fee is waived if instrument is repaired. Shipping charges are additional and are generally pre-paid and added to the invoice.
- All repairs must be accompanied with completed Service Order Form.
- Payment must be by credit card or check only.
- Do not return compressed gas cylinders with repair.